

## ■ Operating Budget

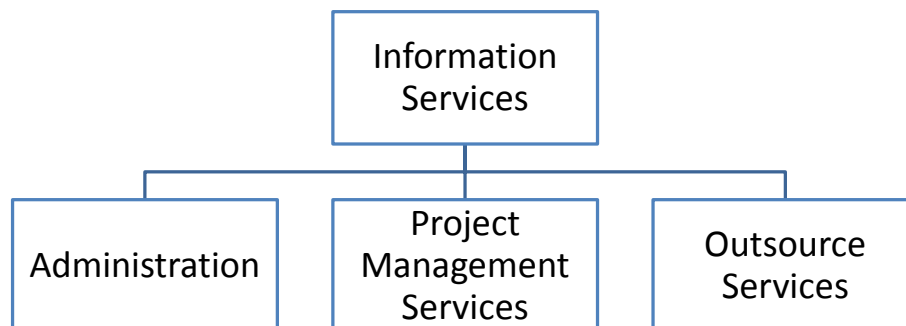
### Operating Budget

Category	FY 2016 Actual	FY 2017 Adopted	FY 2017 Forecast	FY 2018 Projected
Personnel Services	1,644,920	1,951,973	1,616,853	1,909,485
Materials and Supplies	14,417,073	19,536,956	25,197,993	19,932,092
Total Expenditures	16,061,993	21,488,929	26,814,846	21,841,577
Program Revenues	(59,170)	(70,000)	(40,493)	(50,000)
Net Expenditures	16,002,823	21,418,929	26,774,353	21,791,577
Authorized Complement				21

## Mission

Collaborate with City Divisions in leveraging technology which provides responsive and cost effective services.

## Structure



## Services

The Office of Information Services provides information technology services and consulting in support of the City's business goals. Information Services implements the City's short and long-term information technology needs through business strategic planning, budget planning, business process, and re-engineering technology recommendations to resolve business and organizational challenges. Information Services' technology partner, a contracted vendor, provides the daily operation and support of the City's data processing and telecommunication services, application development and maintenance, help desk, system security and other critical projects.

## ■ Charges for services

### Operating Budget

Category	FY 2016 Actual	FY 2017 Adopted	FY 2017 Forecast	FY 2018 Projected
Local Shared Revenue	(52,820)	(70,000)	(40,840)	(50,000)
MHA	(3,200)	0	0	0
Recovery Of Prior Year Expense	(3,151)	0	347	0
Total Charges for Services	(59,170)	(70,000)	(40,493)	(50,000)

**DESCRIPTION**

*Effectively manages City's contracts with third party organizations and supports City divisions' information technology funding needs by providing capital budget planning and procurement assistance.*

**Operating Budget**

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## Information Services Legal Level Detail

Category	FY 2016 Actual	FY 2017 Adopted	FY 2017 Forecast	FY 2018 Projected
<b><u>Personnel Services</u></b>				
Full-Time Salaries	1,154,558	1,353,303	1,158,805	1,640,090
Holiday Salary Full Time	62,001	0	24,554	0
Vacation Leave	62,929	0	43,787	0
Bonus Leave	13,354	0	7,934	0
Sick Leave	39,519	0	18,806	0
Retirement Benefits	1,700	0	0	0
Pension	79,942	81,198	81,198	0
Pension ARC Funding	79,590	92,879	92,879	143,469
Group Life Insurance	2,471	2,889	2,889	4,737
Unemployment	1,870	1,360	1,360	1,440
Medicare	18,271	21,653	21,653	22,759
Long Term Disability	3,632	4,060	4,060	4,322
Health Insurance - Premier	110,823	112,376	112,376	81,309
Other Post Employment Benefits	0	4,784	0	0
Health Insurance - Local Plus	0	0	473	11,360
Salaries - Part Time/Temporary	0	282,256	72,256	0
On the Job Injury	4,151	0	0	0
Payroll Reserve	10,108	0	(26,177)	0
Benefits Adjustments	0	(4,784)	0	0
<b>Total Personnel Services</b>	<b>1,644,920</b>	<b>1,951,973</b>	<b>1,616,853</b>	<b>1,909,485</b>
<b><u>Materials and Supplies</u></b>				
City Shop Charges	312	9,384	1,000	314
City Shop Fuel	177	477	477	542
City Computer Svc Equipment	7,697	1,900,000	2,919,331	1,900,000
Data/Word Process Software	29,170	860,852	1,866,857	0
Pers Computer Software	0	0	0	1,658,585
Supplies - Outside	12,284	16,000	24,384	16,000
Outside Postage	69	500	500	500
Materials and Supplies	46	0	0	0
Advertising/Publication	0	0	510	0
Outside Phone/Communications	2,696,871	2,375,131	2,399,929	2,500,000
Seminars/Training/Education	3,727	86,000	106,000	136,000
Misc Professional Services	14,177,296	15,207,827	18,770,931	14,623,702
Travel Expense	9,074	7,500	7,500	10,000
Utilities	38	0	0	0
Insurance	13,316	35,854	35,854	30,483
Dues/Memberships/Periodicals	570	1,000	1,000	1,000
Rent	262,831	326,431	352,562	344,966
Misc Services and Charges	10,605	10,000	11,158	10,000

## Information Services Legal Level Detail

Category	FY 2016 Actual	FY 2017 Adopted	FY 2017 Forecast	FY 2018 Projected
Expense Recovery - Telephones	(856,013)	(700,000)	(700,000)	(700,000)
Expense Recovery - M & S	(1,950,997)	(600,000)	(600,000)	(600,000)
<b>Total Materials and Supplies</b>	14,417,073	19,536,956	25,197,993	19,932,092
<b>TOTAL EXPENDITURES</b>	16,061,993	21,488,929	26,814,846	21,841,577
<b><u>Intergovernmental Revenues</u></b>				
MHA	(3,200)	0	0	0
<b>Total Intergovernmental Revenues</b>	(3,200)	0	0	0
<b><u>Other Revenues</u></b>				
Local Shared Revenue	(52,820)	(70,000)	(40,840)	(50,000)
Recovery Of Prior Year Expense	(3,151)	0	347	0
<b>Total Other Revenues</b>	(55,970)	(70,000)	(40,493)	(50,000)
<b>TOTAL PROGRAM REVENUES</b>	(59,170)	(70,000)	(40,493)	(50,000)
<b>NET EXPENDITURES</b>	16,002,823	21,418,929	26,774,353	21,791,577

# INFORMATION SERVICES

# AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Information Services</u>			
ANALYST INFO SECURITY	2		
ANALYST PROCUREMENT IT	4		
ANALYST TELECOMMUNICATIONS	1		
ANALYST TELECOMMUNICATIONS SR	1		
ASST EXECUTIVE	1		
COORD GIS TECHNICAL	1		
COORD INFORMATION TECH	1		
COORD TECHNOLOGY SVCS	1		
MGR BUDGET CONTRACT	1		
MGR GIS PROGRAM	1		
OFFICER CHIEF INFO	1		
OFFICER CHIEF INFO DEPUTY	1		
OFFICER INFO SECURITY	1		
OFFICER INFORMATION TECH	3		
SPEC COMPLIANCE IT	1		
<b>Total Information Services</b>	<b><u>21</u></b>		
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